

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 2007
August 20, 2024**

OFFICIAL MINUTES

- Members Present:** Debra Golley, Kristen Pearl, Tiffany Frentz,
Carla Kruszynski, Karl Northrup, Jenna O’Connell
- Members Absent:** Nathan Dahlman
- Staff Present:** Robert Miller, Melissa Sawicki
- Staff Absent:** Aimee Kilby, Katie Mendell, Erich Ploetz
- Others Present:** Schavon Byroads

Call to order of meeting
President Golley called the regular meeting of August 20, 2024, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call
Absent – Nathan Dahlman

Changes, Additions and Deletions to the Agenda

- Additions:**
16. Personnel
- n. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Elizabeth Weber, via a voluntary transfer, who holds a Permanent Certificate in Elementary Education PreK-6 to the position of an Elementary Teacher effective September 1, 2024. This position is in the tenure area of Elementary Education and is for a three-year probationary period commencing on September 1, 2024, and ending on September 1, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Weber receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.
- o. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Christine Minnekine to the substitute cafeteria worker list @ a rate of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda
Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of August 20, 2024, Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

- Public Comment**
- The Public Comment section is a time set aside for the community to speak directly to the Board of Education.
 - Please refer to Policy # 3220 – Public Expression at Meetings.
 - Any person may make a public comment by placing their name, address, and topic on the sign-in sheet.
 - When called, please stand up and state your name and address.
 - Please be respectful in your comments and do not divulge any personal or confidential information. The speaker will be stopped if any Board member or district employee is mentioned by name.
 - Please demonstrate respect by speaking to the issues, sharing ideas and opinions, but not engaging in personal attacks. At a public Board meeting, no person may orally initiate charges or complaints against individual District employees or Board members.
 - Board members, the superintendent and administrators will not answer specific questions or engage in dialogue.
 - The information shared will be carefully considered and the appropriate person may contact you.
 - Rest assured, we are listening carefully, and take seriously what you have to say.
 - The Board appreciates your willingness to share your concerns/celebrations.

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Public Comment:
None

Presentations & Reports
None

Communications, Commendations
None

Informational Items
None

Superintendent's Report – Robert Miller

1. APPR – Group Metric School Wide SLO's – test results 95%
2. The Anxious Generation book – Erich Ploetz provided copies for Board Members to read
3. Gear up for School: floors are almost done, parking lot looks sharp, new sign for out front of the school has been ordered, elementary lower-level toilet has been replaced. Cafeteria tables will be painted, three step process. They will be done by the opening day of school.
4. Safety Plan – good public meeting on July 25th. SEI making maps for us. We will need a quick meeting to approve the plan (after the 30 day comment period). The Board agreed to have a quick meeting on 8/28/2024 @ 4:30 pm.
5. New teacher orientation will be on 8/28/2024. There will be seven new ETA staff this year.
6. Science Teacher(s): emailed 11 colleges. Have a student at Pitt-Bradford interested in the posting.
7. Workplace Violence Prevention Program - have to share plan with both unions. Will have training for staff on opening day. Used BOCES template to prepare a Powerpoint presentation for opening day trainings.
8. Opening days of school - Will have trainings on both days for permanent staff and one day for permanent staff and substitutes.
9. Digital Age – trying to get an on-line registration process through Right Path Technologies. They contacted us today and they are willing to give us the program for a great deal – under \$5,000. Other companies are between \$15,000 - \$20,000. Right Path Technologies – will be coming in October for Superintendent's Day to train us on programs (assessments and regents review).

Discussion: Jenna O'Connell asked how feedback has been on the Cell Phone Policy updates. Superintendent Miller stated that he has not heard a lot.

Principals Reports:
Katie Mendell – Elementary Principal/Director of Curriculum - ABSENT

Erich Ploetz - MS/HS Principal - ABSENT

Consent Items:

Moved O'Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 30, 2024
- b. Acknowledgement of July 30, 2024 & August 13, 2024 Claims Auditor Reports
- c. Approval of the July 2024 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports:
None

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Discussion Items:

Capital Project/SEQR – Bob will set up a meeting with the committee. Some items are coming in high. They told him not to panic because some items can be alternates or look at NY State bids. The nice part about a \$4.5M project is that it will have no impact to the tax payers). We will be working on the SEQR in the next few months (environmental reviews). Lights in the gym have been approved by State Ed. We will be going out to bid. Hoping to have the new lights in before Christmas.

Old Business:
None

New Business:

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home School Students for the 2024-2025 school year:

Grade K – 1	Grade 1 – 1	Grade 2 – 1
Grade 3 – 1	Grade 5 – 2	Grade 7 – 2
		Grade 10 – 2

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following advisors for the 2024-2025 school year:

•Computer Lab Monitors:	Heather Reed, Randi Metzger
•SAT Prep Teachers (Math & ELA):	Holly Richardson & Ann Chamberlain

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following IPA with Erie I BOCES for VoIP (Voice over Internet Protocol) upgrade beginning in the 2024-2025 school year and ending in the 2029-2030 school year.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Pearl, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Cynthia Carlson to the substitute teacher list (certified) @ a rate of \$145 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Frentz, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval Laura Zeher to the permanent position of teacher aide effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval Griffin Chudy to the permanent position of teacher aide effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

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Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval Chelsey Nelson to the permanent position of teacher aide effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval Michaela Pierce to the permanent position of teacher aide effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval Angela Sherman to the permanent position of teacher aide effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval Lewis (Gene) Snyder to the permanent position of Director of Facilities effective September 5, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval Joyce Wilcox-Wilson to the permanent position of Bus Driver effective September 1, 2024 upon successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools to appoint Arden Schadt, as a Long-Term Substitute Science Teacher, based on Step 1 (ETA 25 Tier Salary Schedule), effective September 1, 2024 to December 31, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sherry Olrogg to the position of Extended Certified Teacher/Related Service Provider (Middle School Science) at a rate of \$300 a day effective September 1, 2024 – December 31, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kaysie Griffith to the substitute teacher (non-certified) list @ a rate of \$120.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

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Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lilia Moore to the position of Teacher Aide effective September 1, 2024 at a rate of \$15.00 per hour. This appointment carries a one-year probationary period effective September 1, 2024 and ending on September 1, 2025. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shantel Rublee to the position of Teacher Aide effective September 1, 2024 at a rate of \$15.00 per hour. This appointment carries a one-year probationary period effective September 1, 2024 and ending on September 1, 2025. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Elizabeth Weber, via a voluntary transfer, who holds a Permanent Certificate in Elementary Education PreK-6 to the position of an Elementary Teacher effective September 1, 2024. This position is in the tenure area of Elementary Education and is for a three-year probationary period commencing on September 1, 2024, and ending on September 1, 2027. Eligibility for tenure at the end of the probationary period is dependent on Mrs. Weber receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Christine Minnekine to the substitute cafeteria worker list @ a rate of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Policy

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, 2nd reading and approval of proposed changes to Policy #7316 Student Cell Phone Use in School.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval to delete the following policies:

- 1321 DUTIES OF THE PRESIDENT OF THE BOARD OF EDUCATION
- 1322 DUTIES OF THE VICE PRESIDENT OF THE BOARD OF EDUCATION
(1321 & 1322 are now combined into policy #1320)
- 3160 CHARTER SCHOOLS (no Charter Schools in our area)

**Yes – 6
No – 0
Carried**

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First Reading of the following new and/or changes to existing policies:

- 1210 Board of Education: Qualifications, Numbers and Terms of Office
- 1270 Absentee Ballots
- 1310 Powers and Duties of the Board
- 1320 Nomination and Election of Board Officers and Duties of the President and Vice President
- 1330 Appointments and Designations by the Board
- 1335 Appointment and Duties of the Claims Auditor
- 1336 Duties of the Extra Classroom Activity Fund Central Treasurer and Classroom and Activity Funds Comptroller
- 1338 Duties of the School Physician/Nurse Practitioner/Physician Assistant
- 1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure
- 1611 Business of the Annual District Election
- 1640 Absentee, Military, and Early Mail Ballots
- 1730 Executive Sessions
- 2320 Attendance by Board Members at Conferences, Conventions and Workshops
- 3170 District Standards and Guidelines for Web Page Publishing
- 3210 Visitors to the School
- 3230 Public Complaints
- 3271 Solicitation of Charitable Donations
- 3272 Advertising in the Schools
- 3280 Use of School Facilities, Materials and Equipment
- 3310 Public Access to Records
- 3320 Confidentiality of Computerized Information
- 7680 Independent Educational Evaluations (replaces old policy – all new language)

Executive Session

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The New York Public Officers Law states a board may enter into executive session to discuss:

1. Matters which will imperil the public safety if disclosed.
2. Any matter which may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
4. Proposed, pending or current litigation.
5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
7. The preparation, grading or administration of examinations.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

Executive Session

Moved by O’Connell, seconded by Northrup, to move into Executive Session at 6:30 p.m. for the purpose of: 4. Proposed, pending or current litigation.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, to come out of Executive Session at 7:02 p.m. and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Northrup, seconded by O’Connell, to adjourn the regular meeting of August 20, 2024, at 7:02 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk